



## **ASGO Research Project Grants 2024**

### **1. AIM:**

To fund small or pilot projects in any area of gynaecological cancer research undertaken by ASGO members or their fellows as the principal researcher.

### **2. RESEARCH AREAS SUPPORTED:**

Patient-focused research projects in gynaecological cancer that will lead to publishable outcomes and / or provide preliminary data to support further research or application for external research funding. Areas supported may include biomedical / laboratory, clinical, psychosocial or quality improvement research.

### **3. FUNDING**

3.1 The total funds available towards the ASGO Research Grant for 2024 is up to \$30,000. The amount may be awarded to one project or may be divided between more than one projects as long as the total money to be awarded for all projects in the year does not exceed \$30,000.

3.2 The ASGO grant award will be for a period of no more than 2 years.

3.3 Budget items supported: equipment, consumables, data analysis, database establishment, laboratory costs, personnel (eg statistical support, data collection but not the principal investigator). Funds shall not be used for overhead infrastructure costs.

3.4 The administering institution or department must administer the grant on behalf of the recipient.

3.5 The ASGO grant award committee ("the Committee") reserves the right to award less than the requested amount if it feels the proposed budget is excessive.

3.6 The Committee reserves the right to award no grant in any given granting period, if in their opinion, there is no suitable applicant.

3.7 Applicants should invoice the treasurer of ASGO once ethics approval and governance approvals have been obtained. It is the responsibility of the applicant to invoice ASGO at the appropriate time once the award has been granted.

3.8 If ASGO has not been invoiced within in 24 months of the acceptance of the grant the committee has the right to review payment of the grant.



#### **4. ELIGIBILITY**

4.1 Eligible applicants are paid up financial members of ASGO, or their fellows.

4.2 Only one grant may be held by any one person at a time.

4.3 All projects must have appropriate ethics and governance approval before funding commences.

#### **5. SUBMISSION OF PROPOSALS**

5.1 The proposal must be submitted as a mature research plan including detailed budget and timeline for completion.

5.2 Call for submissions will be made by email in April, with a deadline for submission of Friday 30<sup>th</sup> August 2024. They will be reviewed by the Committee and the successful recipient notified.

#### **6. SELECTION PROCESS**

6.1 All proposals will be considered against the eligibility criteria and assessed by the members of the Committee (at least 3) who will make recommendations to the Executive of ASGO.

6.2 Selection criteria. The following criteria will be taken into account

a) Scientific quality including the clarity of the aims and objectives, clear selection criteria for recruitment, the strengths and weaknesses of the experimental design, and feasibility.

b) Significance and/or innovation.

c) Appropriate/clear budgeting as reflected from the grant application.

d) Potential for research beyond the pilot study.

e) Whilst involvement of a CGO trainee is not an essential criterion, proposals that involve and encourage participation of CGO trainees will receive discretionary points in support of their application, provided they meet other essential selection criteria.

6.3 The Committee will comprise at least 3 financial members of ASGO, to be elected by ASGO members and to serve a 5-year term. The Chair of the ASGO Research Grants Committee is responsible for all communication related to the award of the grants. The applicants are advised to refrain from addressing their queries pertaining to the selection process and the decision of the committee to individual committee members.



## **7. REPORTING REQUIREMENTS**

7.1 Grant recipients must notify the chair of the Committee at the following time points:

- a) Ethics approval (no more than 6 months from awarding of grant),
- b) Start of project/enrolment of first patient (no more than 12 months from awarding of grant)
- c) Completion of data collection (no more than 12 months from start of data collection/patient enrolment)
- d) Final report (no more than 12 months from completion of data collection).
- e) An annual report will be required using the date of the acceptance of the grant as the anniversary.

7.2 ASGO executive will keep a register of the research grants allocated and paid with completion of the reporting duties by researchers as set out in 7.1

## **8. PUBLICATION/DISSEMINATION OF RESULTS**

8.1 It is expected that the results of the research will be presented at a meeting and/or published in appropriate peer reviewed journals.

8.2 ASGO Inc must be acknowledged as a supporter of the research project in any publications or presentations.